

PTLLS: City and Guilds Award in Preparing to Teach in the Lifelong Learning Sector (12 x 3-hour sessions)

Suitable for:

Those who work or would like to work in the Lifelong Learning Sector, i.e. further, adult and community education, work based learning and the voluntary sector. This Award is mandatory for all new teachers appointed after September 2007, giving a 'threshold licence to teach'.

Entry Requirements:

- Candidates should identify a subject that they would like to teach and in which they have appropriate experience/qualifications.
- Preferably Level 2 qualifications in English, Maths and ICT:
- N.B. 2-3 hrs per week non-contact hours for research and completing assignments

Content:

- Understand own role, responsibilities and boundaries or role in relation to teaching
- Understand teaching and learning approaches in the specialist area
- Demonstrate session planning skills
- Understand how to deliver inclusive sessions which motivate learners
- Understand the use of different assessment methods and the need for record keeping
- PTLLS consists of 6 credits which can be carried forward to the CTLLS

Assessment:

- One theory and one practical assignment:
- Theory: 7 written tasks
- Practical: Design a learning programme. Write a session plan, and deliver a 30 minute micro teach. Obtain feedback from peers and tutor and write a self-evaluation. Complete a learning journal and a summative profile and action plan at end of course.
- Candidates need to demonstrate in their assignments a depth of knowledge and understanding at that level through evidence of research and relating learning to practice

Progression:

7304 CTLLS: City & Guilds Certificate in Teaching in the Lifelong Learning Sector
7305 DTLLS: Diploma in Teaching in the Lifelong Learning Sector

Fee: £700 - (Registration and certification inclusive)

How to Apply:

Apply in writing to:

Marilyn Fairclough
HTBC, 14 Triangle Business Park, Quilters Way, Stoke Mandeville
Aylesbury, Bucks HP22 5BL